

Department of Education - Division of Masbate City Indicative Annual Procurement Plan for FY 2025


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Common Use Supplies & Equipment for 1st Quarter 2025 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	January 2025	January 2025	January 2025	January 2025	GoP	365,257.06	365,257.06	-	
	Procurement of Common Use Supplies & Equipment for 2nd Quarter 2025 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	April 2025	April 2025	April 2025	April 2025	GoP	220,514.88	220,514.88	-	
	Procurement of Common Use Supplies & Equipment for 3rd Quarter 2025 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	July 2025	July 2025	July 2025	July 2025	GoP	205,395.78	205,395.78	-	
	Procurement of Common Use Supplies & Equipment for 4th Quarter 2025 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	October 2025	October 2025	October 2025	October 2025	GoP	125,020.72	125,020.72	-	
	Procurement of Common Use Supplies & Equipment for 1st Quarter 2025 (not available at the DBM-PS)	OSDS	NO	Shopping	January 2025	January 2025	January 2025	January 2025	GoP	167,973.22	167,973.22	-	
	Procurement of Common Use Supplies & Equipment for 2nd Quarter 2025 (not available at the DBM-PS)	OSDS	NO	Shopping	April 2025	April 2025	April 2025	April 2025	GoP	127,670.95	127,670.95	-	
	Procurement of Common Use Supplies & Equipment for 3rd Quarter 2025 (not available at the DBM-PS)	OSDS	NO	Shopping	July 2025	July 2025	July 2025	July 2025	GoP	62,946.40	62,946.40	-	
	Procurement of Common Use Supplies & Equipment for 4th Quarter 2025 (not available at the DBM-PS)	OSDS	NO	Shopping	October 2025	October 2025	October 2025	October 2025	GoP	45,720.87	45,720.87	-	
	Procurement of Ict Office Supplies	OSDS	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	4,000.00	4,000.00	-	
	Procurement of Accountable Forms.	OSDS	NO	Direct Contracting	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00	-	
	Procurement of materials for the repair of office furnitures and fixtures	OSDS	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	40,000.00	40,000.00	-	
	Repair/replacement of spare parts of photocopier, gestener, MP2014 AD	OSDS	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	28,500.00	28,500.00	-	
	Repair/Cleaning /charging of frion of airconditioning	OSDS	YES	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	28,500.00	28,000.00	-	
	Repair of copy printer, DUPLO DP-G325 DUPRINTER	OSDS	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	8,500.00	8,500.00	-	
	Repair/cleaning/charging of freon of aircondition	OSDS	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	20,000.00	20,000.00	-	
	Procurement of office supplies and equipments	OSDS	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	100,000.00	100,000.00	-	
	Repair and Maintenance of DepEd Service Vehicles	OSDS	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	100,000.00	100,000.00	-	
	Procurement of Diesel for the use of DepEd Service Vehicles	OSDS	NO	NP-53.9 - Small Value Procurement	January-December 2025	January-December 2025	January-December 2025	January-December 2025	GoP	240,000.00	240,000.00	-	Monthly Consumption of fuel
	Procurement of Security Services.	OSDS	NO	NP-53.9 - Small Value Procurement	January-December 2025	January-December 2025	January-December 2025	January-December 2025	GoP	404,280.00	404,280.00	-	
	Procurement of pins and plaque for loyalty award	OSDS	NO	NP-53.9 - Small Value Procurement	October 2025 & December 2025	October 2025 & December 2025	October 2025 & December 2025	October 2025 & December 2025	GoP	106,000.00	106,000.00	-	
	Procurement of Purified Water Refill for SDO Masbate City	OSDS	NO	NP-53.9 - Small Value Procurement	January-December 2025	January-December 2025	January-December 2025	January-December 2025	GoP	36,000.00	36,000.00	-	Monthly Consumption of Purified Water
	Procurement of meals for the conduct of Quality Management System (QMS) (1st and 2nd Quarter)	OSDS	NO	NP-53.9 - Small Value Procurement	January and April 2025	January and April 2025	January and April 2025	January and April 2025	GoP	100,000.00	100,000.00	-	
	Procurement of Snacks for the 3-day Investment Planning workshop	SGOD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	36,000.00	36,000.00	-	
	Procurement Meals For the School Investment Planning	OSDS	NO	NP-53.9 - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GoP	12,000.00	12,000.00	-	
	Procurement of Meal for the Division MANCOM(1st and 3rd Quarter)	OSDS	NO	NP-53.9 - Small Value Procurement	January 2025 & July 2025	January 2025 & July 2025	January 2025 & July 2025	January 2025 & July 2025	GoP	80,000.00	80,000.00	-	
	Procurement of Meals with Accommodation for the Division MANCOM (4th Quarter)	OSDS	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	320,000.00	320,000.00	-	
	Procurement of Materials for the Division MANCOM (4th Quarter)	SGOD	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	8,050.00	8,050.00	-	
	Procurement of Materials for the Division Math Fair	CID	NO	NP-53.9 - Small Value Procurement	January -February 2025	January -February 2025	January -February 2025	January -February 2025	GoP	3,440.00	3,440.00	-	

Procurement of Plaque for the Division Math fair	CID	NO	NP-53.9 - Small Value Procurement	January -February 2025	January -February 2025	January -February 2025	January - February 2025	GoP	3,000.00	3,000.00	-	
Procurement of Meals for the Division Math fair	CID	NO	NP-53.9 - Small Value Procurement	January -February 2025	January -February 2025	January -February 2025	January - February 2025	GoP	24,000.00	24,000.00	-	
Procurement of Meals for the Assessment for Other Positions	OSDS	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	9,560.00	9,560.00	-	
Procurement of Snacks for the Division PIRPA	SGOD	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	48,950.00	48,950.00	-	
Repair and Maintenace for the improvement of SDO Buildings and facilities	OSDS	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	90,000.00	90,000.00	-	
Repair and Maintenacfor the improvement of SDO Land	OSDS	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	32,000.00	32,000.00	-	
									3,213,279.88	3,212,779.88		

Prepared by:


DINAH A. BANARES
 BAC Secretariat

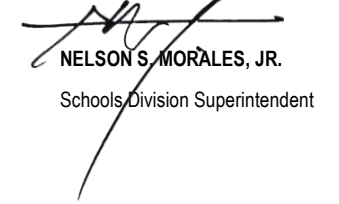
Funds Available:


MARY GRACE A. NUÑEZ
 Administrative Officer V - Budget

Recommending Approval:


JOY G. CABRERA
 Chairperson
 Bids and Awards Committee

Approved:


NELSON S. MORALES, JR.
 Schools Division Superintendent