

JPM/ndm/On:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all CSE requirements.

Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhIGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminder:
 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhIGEPS and Downloads base of PS-DBM website (www.ps-philips.s.gov.ph).
 All information must be provided accurately.
 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philips.s.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.

Do not delete, add, or revise any name or rows on the PART I of this form, otherwise the form will be deemed invalid.

For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philips.s.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/has58>.

Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.

If not covered by a supplemental APP-CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served.

Should there be changes in the agency's CSE requirements, the agency may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954420 (Smart), or email appcsehelp@ps-philips.s.gov.ph, or visit the PS-DBM website (www.ps-philips.s.gov.ph) for the guide on how to fill-out the APP-CSE.

Declaratory/Bureau/CeOffice: Department of Education, Division of
 Region: V
 Address: 202 J. Furtado, Baguio City

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
 Contact Person:
 Position:
 Email:
 Telephone/Mobile No.:

Agency Code/UNLCS:
 Organization Type: National Government Agency

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price			
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sep	Q3	Oct	Nov	Dec	Ct Amt/Unit	
ALCOHOL, OR ACETONE BASED ANTISEPTICS																		
1. 12.9101-AL-004	ALCOHOL, Ethyl, 500 ml.	bottle	45	0	0	45	2,293.20	45	0	0	45	2,293.20	44	0	0	24	1,773.64	166
2. 12.9101-AL-003	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.30	0
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																		
3. 60.21.0124-SP-001	CLEARBOOK, A4 size	box	19	0	0	19	67.18	10	0	0	10	333.60	10	0	0	0	333.60	49
4. 60.21.013-OD-002	CLEARBOOK, Legal size	box	23	0	0	23	83.04	10	0	0	10	364.80	10	0	0	0	364.80	53
5. 60.21.014-ER-001	ERASER, plastic/rubber	piece	9	0	0	9	81.24	9	0	0	9	84.24	8	0	0	0	74.88	34
6. 60.21.014-SP-001	SIGN PEN, Extra Fine Tip, Black	piece	46	0	0	46	1,96.00	45	0	0	45	1,96.00	44	0	0	44	1,414.00	181
7. 60.21.014-SP-004	SIGN PEN, Fine Tip, Black	piece	55	0	0	55	2,49.60	55	0	0	55	2,49.60	55	0	0	55	2,49.60	220
8. 60.21.014-SP-007	SIGN PEN, Medium tip, Black	piece	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
9. 60.21.014-SP-020	SIGN PEN, Extra Fine Tip, Blue	piece	12	0	0	12	312.00	11	0	0	11	266.00	11	0	0	-1	266.00	45
10. 60.21.014-SP-025	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
11. 60.21.014-SP-026	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.90	0	0	0	0.00	0	0	0	0	0	0.00	0
12. 60.21.014-SP-023	SIGN PEN, Extra Fine Tip, Red	piece	5	0	0	5	1.00	0	0	0	0.00	4	0	0	4	10.00	0	
13. 60.21.014-SP-026	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
14. 60.21.014-SP-020	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
15. 60.21.014-SP-021	WRAPPING PAPER	pack	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																		
16. 43.21.013-OD-003	DOCUMENT CAMERA	unit	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
17. 43.11069-4941-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
BATTERIES AND CELLS AND ACCESSORIES																		
18. 26.1102-8T-002	BATTERY, dry cell, size AA	pack	15	0	0	15	37.60	15	0	0	15	327.60	13	0	0	-3	267.92	58
19. 26.1102-8T-001	BATTERY, dry cell, size AAA	pack	15	0	0	15	26.40	15	0	0	15	266.40	14	0	0	-10	157.60	54
20. 26.1102-8T-003	BATTERY, dry cell, size D	pack	0	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0	0.00	0
CLEANING EQUIPMENT AND SUPPLIES																		
21. 47.21012-2-AB-001	AIR FRESHENER	can	13	0	0	13	1,17.00	13	0	0	13	1,17.00	12	0	0	12	1,088.32	9
22. 47.2104-RR-501	BROOM (White/Turbo)	piece	3	0	0	3	6.96	3	0	0	3	36.36	4	0	4	51.68	3	38.48
23. 47.2104-RR-701	BROOM (White/Turbo)	piece	3	0	0	3	11.60	0	0	0	0.00	1	0	0	1	23.32	0	0.00
24. 47.21109-1B-001	CLEANER, Toilet Bowl and Urinal	bottle	6	0	0	6	26.32	5	0	0	5	225.60	5	0	5	225.60	22	4472
25. 47.2105-Q-001	CLEANSER, Scouring Powder	can	4	0	0	4	1.40	4	0	0	4	14.40	2	0	2	14.40	2	36.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price				
		Jan	Feb	Mar	Q1 month	April	May	June	Q2 month	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	CY Actual	
26 47.3101.1-E-002 DETERGENT BAR	bar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.36	
27 47.3101.1-E-002 DETERGENT POWDER, all purpose	pouch	6	0	0	6	5/0.40	6	0	0	0	0	0	0	0	0	0	0	6.00	
28 47.3101.1-E-002 DISINFECTANT,SISAY	can	10	0	0	10	1,080.00	10	0	0	1,080.00	9	0	0	9	1,357.20	7	0	4	353.60
29 47.3101.1-E-002 DUST PAN	piece	2	0	0	2	9.60	9	0	0	0	0	0	0	0	0	0	0	130.80	
30 47.3101.1-E-002 FLOOR WAX, parvo type, red	can	4	0	0	4	5/0.80	4	0	0	5/0.80	3	0	0	3	6/0.60	3	0	3	40.80
31 47.3101.1-E-002 FURNITURE CLEANER	can	2	0	0	2	4/3.44	3	0	0	0/0.00	0	0	0	0	0	0	0	115.20	
32 71.0101.2-E-001 HAND SOAP, liquid	bottle	5	0	0	5	21.75	5	0	0	21.75	5	0	0	5	21.75	4	0	4	236.72
33 47.3101.1-E-001 HOP BUCKET	unit	2	0	0	2	4,176.00	0	0	0	0	0	0	0	0	0	0	0	42.95	
34 47.3101.1-E-002 MOP/HANDLE, heavy duty	piece	1	0	0	1	1/1.16	0	0	0	0	0	0	0	0	0	0	0	6.76.00	
35 47.3101.1-E-001 MOP/HEAD, made of rayon	piece	1	0	0	1	1/1.04	0	0	0	0	0	0	0	0	0	0	0	13.16	
36 47.3101.1-E-001 PAILS	lbd	4	0	0	4	2/0.80	4	0	0	4/20.80	4	0	0	0	0	0	0	114.04	
37 47.3101.1-E-001 SCOUTING PAD	pick	2	0	0	2	1/1.88	1	0	0	1/1.88	1	0	0	1	89.44	1	0	0	89.44
38 47.2101.1-B-004 TRASHBAG, XXL size	pick/roll	0	0	0	0	6.00	0	0	0	0.00	0	0	0	0	0	0	0	2,388.00	
39 47.2101.1-B-005 TRASHBAG, Large size	pick/roll	0	0	0	0	6.00	0	0	0	0.00	0	0	0	0	0	0	0	130.00	
40 47.2101.1-B-006 TRASHBAG, XL size	pick/roll	9	0	0	9	8.304	9	0	0	0.00	0	0	0	0	0	0	0	59.26	
41 47.2101.1-B-001 WASTEBASKET	piece	1	0	0	1	4/1.68	0	0	0	0.00	0	0	0	0	0	0	0	92.56	
42 COLOR COMPOUNDS AND DISPERSIONS	bottle	10	0	0	10	31.20	8	0	0	289.60	8	0	0	8	249.60	7	0	0	43.66
43 CONSUMER ELECTRONICS	bottle	10	0	0	10	31.20	8	0	0	289.60	8	0	0	8	249.60	7	0	0	1,029.60
43 52.61335.0-E-001 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	4,603.76	
FACE MASK																		0.00	
44 42.3101.5-H-006 FACE MASK	box	8	0	0	8	4/1.00	8	0	0	416.00	7	0	0	7	36/1.00	7	0	0	52.00
FLAMES																		1,504.00	
45 11.3101.1-AC-001 ALEREATE	roll	1	0	0	1	1/0.32	0	0	0	0.00	0	0	0	0	0	0	0	1,048.12	
46 11.1101.1-C-002 CARBON FILM, Larg/size	box	1	0	0	1	2/0.88	0	0	0	0.00	0	0	0	0	0	0	0	256.00	
47 FIRE FIGHTING EQUIPMENT																		1,046.00	
48 46.8101.1-E-001 FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	4,082.32	
FLAG OR ACCESSORIES																		1,046.00	
49 55.2105.0-FH-001 PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	2/9.68	2	0	0	2/9.68	1	0	0	1	26/4.84	1	0	0	34.70
FURNITURE AND FURNISHINGS																		1,046.00	
50 56.0104.0-CH-001 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,398.90	
51 56.0104.0-CH-001 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	373.44	
52 56.0104.0-TS-001 MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	372.32	
53 56.0104.0-TS-002 MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,360.68	
HEATING AND VENTILATION AND AIR CIRCUIT ATION																		1,046.00	
54 46.0104.0-EF-001 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,207.32	
55 46.0104.0-EF-001 ELECTRIC FAN, pedestal, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,207.32	
56 46.0104.0-EF-001 ELECTRIC FAN, stand type	unit	2	0	0	2	2/13.44	0	0	0	0.00	0	0	0	0	0	0	0	3,205.60	
57 46.0104.0-FH-001 ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	42,200.40	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																		46,800.00	
58 43U1519-F0003 DESKTOP, for Basic User	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	94.16	
59 43U1527-F0004 DESKTOP, for Mid Range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	2470.60	
60 43U0827-H-002 EXTERNAL HARD DRIVE	unit	2	0	0	2	6/2.16	1	0	1	10/18.00	1	0	1	1,123.20	5	0	0	1,234.64	
61 43U02010-FD-001 FLASH DRIVE	piece	5	0	0	5	1,123.20	5	0	5	1,123.20	5	0	5	1,123.20	0	0	0	4,030.40	
62 43U15031-APR04 LAPTOP, for Mid Range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	42,200.40	
63 43U15031-APR03 LAPTOP, Lightwgt Ht	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	46,800.00	
64 43U15088-MW-002 COMPUTER MOUSE, Wireless	unit	6	0	0	6	1/0.12	5	0	0	0	0	0	0	0	0	0	0	600.00	
65 43U21049-R-002 PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	169.52	
66 43U21049-R-001 PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	33/0.84	
																		11/01.64	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price				
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	May	June	Q2	Q3	Q4	Oct	Nov	Dec	Q1	Q2	
67 43131015-FR-01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,063.04		
68 39 01625-L1-01	LIGHT-Emitting Diode (LED) UNT BULB, 7-watt	piece	2	0	0	2	10,224	2	0	0	2	10,224	2	0	0	2	10,224	8		
69 39 01625-L1-01	LIGHT-Emitting Diode (LED) LINEAR TUBE, 18-watt	piece	2	0	0	2	41,164	2	0	0	2	41,164	2	0	0	2	41,164	8		
MANUFACTURING COMPONENTS AND SUPPLIES																		1,648.96		
70 31 101610-QJ-01	GLUE, all-purpose	jar	12	0	0	12	9,864	12	0	0	12	848,64	10	0	10	707,20	7	0	7,405.84	
71 31 101610-QJ-01	STAPLE WIRE, heavy duty (holder type), 23/L3	box	2	0	0	2	47,030	0	0	0	0	0	0	0	0	0	0	0		
72 31 101610-QW-01	STAPLE WIRE, standard	box	30	0	0	30	712,80	30	0	0	30	712,80	25	0	25	594,00	24	0	24	
73 31 101610-QA-01	TAPE, electrical	roll	3	0	0	3	51,35	3	0	3	58,35	3	0	3	58,35	2	0	2	21,76	
74 31 101610-TA-001	TAPE, masking, 2-mm	roll	8	0	0	8	40,584	3	0	8	492,94	7	0	7	433,16	7	0	7	19,45	
75 31 101610-TA-002	TAPE, masking, 48-mm	roll	11	0	0	11	1,312,26	10	0	10	1,211,60	9	0	9	1,092,44	6	0	6	1,084.40	
76 31 101610-TA-003	TAPE, packaging, 48 mm	roll	7	0	0	7	211,12	7	0	7	211,12	7	0	7	211,12	7	0	7	944.46	
77 31 101610-TA-101	TAPE, transparent, 24mm	roll	12	0	0	12	1,728	12	0	12	1,728	11	0	11	1,253,84	10	0	10	11,44	
78 31 101610-TA-302	TAPE, transparent, 48 mm	roll	11	0	0	11	263,12	11	0	11	263,12	11	0	11	263,12	10	0	10	1,028.56	
79 31 101610-TA-001	TAPE, white	roll	2	0	0	2	10,144	1	0	0	1	70,72	1	0	1	70,72	1	0	1	23,52
MEASURING AND OBSERVING AND TESTING EQUIPMENT																		231.60		
80 41 101610-QJ-010	RULER, flexible, plastic, 450mm	piece	12	0	0	12	2,940	11	0	0	11	220,80	6	0	6	124,80	1	0	1	20,80
OFFICE & EQUIPMENT AND ACCESSORIES AND SUPPLIES																		624.00		
81 44 101610-QJ-011	BLADE, for general purpose cutting/dicing knife	tube	2	0	0	2	3,000	2	0	0	2	32,00	2	0	2	32,00	2	0	2	12,00
82 44 101610-QJ-011	BUNDLING AND PACKING MACHINE	unit	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0	0	0	4,00
83 44 101610-QA-011	CALCULATOR, compact	unit	8	0	0	8	2,706,32	7	0	7	2,009,26	7	0	7	2,009,26	4	0	4	1,448,16	
84 44 212100-QH-001	CHALK, white general	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0	0	
85 44 212105-QF-001	CLIP, back-fold, 19 mm	box	38	0	0	38	315,68	37	0	37	346,32	27	0	27	252,72	17	0	17	1,113,84	
86 44 212105-QF-002	CLIP, back-fold, 25 mm	box	40	0	0	40	6,400	40	0	40	6,516,00	32	0	32	6,692,20	19	0	19	1,560	
87 44 212105-QF-003	CLIP, back-fold, 34 mm	box	30	0	0	30	1,637,52	30	0	30	1,622,32	27	0	27	2,781,08	16	0	16	4,922,64	
88 44 212105-QF-004	CLIP, back-fold, 50 mm	box	34	0	0	34	2,910,88	34	0	34	2,909,88	24	0	24	1,447,68	14	0	14	6,910,92	
89 44 101610-QJ-002	COMFORT TAPE	piece	61	0	0	61	0	0	61	703,33	61	0	61	703,33	56	0	56	46		
90 44 212105-QF-001	CUTTER/DIVIDING KNIFE, for general purpose	piece	14	0	0	14	4,106	14	0	14	4,110,06	9	0	9	3,857,46	3	0	3	9,172	
91 44 101610-QJ-001	DATA FILE BOX	piece	35	0	0	35	2,702,00	35	0	35	2,702,00	30	0	30	2,710,00	29	0	29	2,729,80	
92 44 212101-QF-001	DATA FOLDER	piece	35	0	0	35	2,602,40	35	0	35	2,602,40	30	0	30	2,619,28	26	0	26	1,741,92	
93 44 101620-QH-001	DATE STAMP	piece	6	0	0	6	2,118,68	0	0	0	0,00	0	0	0	0,00	0	0	0	2,011,68	
94 44 101620-QH-001	ENVELOPE, Documentary, A4	box	7	0	0	7	5,022,24	1	0	1	8,012,2	0	0	0	0,00	0	0	0	6,721,56	
95 44 101620-QH-002	ENVELOPE, Documentary, Legal	box	3	0	0	3	3,215,44	4	0	4	4,313,92	2	0	2	2,156,96	11	0	11	11,063,26	
96 44 212106-QN-001	ENVELOPE, Expanding, Kraft	box	3	0	0	3	4,124,64	3	0	3	4,124,64	3	0	3	4,124,64	1	0	1	1,274,88	
97 44 212106-QN-002	ENVELOPE, Expanding, Plastic	box	10	0	0	10	30,190	11	0	11	33,39	9	0	9	274,41	9	0	9	30,49	
98 44 212106-QH-002	ENVELOPE, Nailing	box	3	0	0	3	1,000,88	0	0	0	0,00	0	0	0	0,00	0	0	0	4,666,96	
99 44 212106-QH-002	FILE TAB DIVIDER, A4	box	2	0	0	2	1,036,64	0	0	0	0,00	0	0	0	0,00	0	0	0	5,080,32	
100 44 212101-QF-001	FILE TAB DIVIDER, Legal	box	0	0	0	0	1,000	0	0	0	0,00	0	0	0	0,00	0	0	0	4,000	
101 44 212101-QF-001	FASTENER, Fincs with side, A4	box	21	0	0	21	1,607,44	21	0	21	1,607,44	15	0	15	1,419,80	9	0	9	941,64	
102 44 101515-QH-001	FILE ORGANIZER, expanding, plastic, legal	piece	5	0	0	5	4,750,00	4	0	4	340,00	4	0	4	340,00	17	0	17	85,20	
103 44 212018-QT-001	FILE TAB DIVIDER, A4	pack	8	0	0	8	13,304	9	0	9	16,04	3	0	3	16,04	2	0	2	45,76	
104 44 212018-QT-002	FILE TAB DIVIDER, Legal	pack	3	0	0	3	21,650	3	0	3	26,00	3	0	3	26,00	2	0	2	26,00	
105 44 212011-QF-001	FOLDER, Fincs with side, A4	bundle	4	0	0	4	1,064,80	1	0	1	20,20	0	0	0	0,00	0	0	0	1,540,00	
106 44 212011-QF-002	FOLDER, Fincs with side, Legal	bundle	4	0	0	4	1,235,32	0	0	0	0,00	1	0	1	30,88	0	0	0	1,540,40	
107 44 212011-QF-001	ROLLER, L-type, #8	pack	4	0	0	4	7,036,16	0	0	0	0,00	0	0	0	0,00	4	0	4	187,54	
108 44 212011-QF-002	ROLLER, L-type, Legal	pack	4	0	0	4	9,426	1	0	1	288,57	0	0	0	0,00	5	0	5	288,57	
109 44 212011-QF-001	ROLLER, pressboard	box	3	0	0	3	28,5792	1	0	1	92,64	0	0	0	0,00	4	0	4	952,64	
110 44 212011-QF-001	ROLLER with tab, A4	pack	7	0	0	7	2,722,22	1	0	1	388,96	1	0	1	388,96	9	0	9	388,96	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price								
		Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE	Oct	Nov	Dec							
111. 44-23011-FD-104	FOLDER with tab, Legal	pack	6	0	0	8	3,119.32	1	0	1	427.44	1	0	1	427.44	0	0	0.80	10	427.44	0.274.40		
112. 44-23008-IT-701	INDEX TAB	box	3	0	0	3	1,039.33	0	0	0	0.00	0	0	0	0	0	0	0.80	3	63.11	108.11		
113. 44-13114-FD-002	MAGAZINE FILE BOX, Large	piece	6	0	0	6	761.28	6	0	6	761.28	4	0	4	507.52	22	126.88	2,791.36					
114. 44-23115-FA-451	MARBER, Fluorescent	set	5	0	0	5	211.20	0	0	0	0.00	0	0	0	0	0	0.80	5	42.64	211.20			
115. 44-23054-FA-801	MARBER, Permanent, Black	piece	12	0	0	32	403.20	0	0	32	499.20	26	0	26	405.60	26	116	13.60	1,808.60				
116. 44-23044-BD-002	MARBER, Permanent, Blue	piece	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0	0	0.80	0	13.60	4.00			
117. 44-23044-BD-003	MARBER, Permanent, Red	piece	4	0	0	4	6,240	0	0	4	62.40	4	0	4	62.40	3	0	0	3	46.80	13	13.60	
118. 44-23084-NW-801	MARBER, Whiteboard, Black	piece	14	0	0	14	1,560	13	0	13	135.20	13	0	13	135.20	0	0	0	3	135.20	53	53.20	
119. 44-23084-NW-802	MARBER, Whiteboard, Blue	piece	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0	0	0	0	0	10.40	6.00		
120. 44-23084-NW-803	MARBER, Whiteboard, Red	piece	3	0	0	3	31.20	3	0	3	31.20	3	0	3	31.20	0	0	0	3	31.20	12	12.40	
121. 44-23104-PC-001	PAPER CLIP, vinyl/plastic coated, 30mm	box	45	0	0	45	4,720	-85	0	45	421.20	35	0	35	377.60	18	0	0	8	140.40	13	0.26	
122. 44-23104-PC-302	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	45	0	0	45	1,076.40	-40	0	40	956.80	30	0	30	717.60	20	0	0	30	478.40	135	21.92	
123. 44-0101-PB-1462	PAPER SHREDDER	unit	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0	0	0	0	0	5,699.20	0	6.00	
124. 44-0101-PT-1461	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	0	0	0	0.00	0	0	0	0	0	0	0	0	9,297.60	9,297.60		
125. 44-23105-PC-001	PENCIL, lead/graphite, with eraser	box	12	0	0	12	4,920	12	0	12	699.20	9	0	9	374.80	7	0	0	7	291.20	40	41.60	
126. 44-23105-PC-001	PENCIL SHARPENER	piece	3	0	0	3	6,376.60	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	6.36	
127. 44-0102-PA-1401	PUNCHER, paper, heavy duty	piece	6	0	0	6	9,744	2	0	2	124.48	0	0	0	0	0	0	0	0	0	8	162.24	
128. 44-23037-849-PI10	BINDING RINGS/COM, plastic, 22 mm	piece	12	0	0	12	3,290.76	3	0	3	822.69	0	0	0	0	0	0	0	0	0	0	4,114.45	
129. 44-23040-841-001	RUBBER BAND No. 18	box	5	0	0	5	6,836.80	0	0	0	0.00	4	0	4	661.44	0	0	0	0	0	9	1,688.24	
130. 44-23002-SPF-001	STAMP PAD, felt	piece	8	0	0	8	3,112	4	0	6	255.84	6	0	6	255.84	5	0	0	5	213.20	25	42.64	
131. 44-23161-SS-501	SCISSORS, symmetrical/symmetrical	pair	15	0	0	15	6,000	15	0	15	624.00	15	0	15	624.00	6	0	0	6	269.60	51	41.60	
132. 44-23162-ST-501	STAPLER, standard type	piece	9	0	0	9	1,310.40	9	0	9	1,310.40	6	0	8	1,644.80	3	0	0	3	436.00	29	145.50	
133. 44-23163-ST-501	STAPLER, heavy duty (bonded)	unit	2	0	0	2	1,806.44	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	4,322.40	
134. 44-23159-PR-002	STAPLE REMOVER, paper-type	piece	5	0	0	5	2,912.20	5	0	5	2,912.20	4	0	4	191.26	3	0	0	3	143.52	17	47.84	
135. 44-23053-TD-701	TAPE DISPENSER, table top	piece	1	0	0	1	70.00	4	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	70.00	
PAPER MATERIALS AND PRODUCTS																	Total				101,130.44		
136. 44-13132-CA-010	CARTOLINA, assorted colors	pack	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	90.48	
137. 44-13106-CF-111	COMPUTER CONTINUOUS FORM, 1 pH, 280mm x 245mm	box	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
138. 44-13106-CF-112	COMPUTER CONTINUOUS FORM, 1 pH, 280mm x 278mm	box	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
139. 44-13106-CF-122	COMPUTER CONTINUOUS FORM, 2 pH, 280mm x 278mm	box	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
140. 44-13106-CF-123	COMPUTER CONTINUOUS FORM, 3 pH, 280mm x 245mm	box	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
141. 44-13106-CF-131	COMPUTER CONTINUOUS FORM, 3 pH, 280mm x 278mm	box	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
142. 44-13106-CF-132	COMPUTER CONTINUOUS FORM, 3 pH, 280mm x 278mm	pad	11	0	0	11	6,352	10	0	10	603.20	10	0	10	603.20	10	0	0	0	603.20	41	42.71.12	
143. 44-13099-LI-001	LOOSELEAF COVER	bundle	0	0	0	0	6,000	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
144. 44-13114-FA-502	NOTEBOOK, stick-on, 50mm x 76mm	pad	26	0	0	26	1,046.56	26	0	26	1,046.56	22	0	0	22	869.44	16	0	0	6	623.22	94	35.57
145. 44-13115-FA-504	NOTEBOOK, stick-on, 76mm x 102mm	pad	10	0	0	10	6,440	9	0	9	570.96	9	0	9	570.96	9	0	0	9	570.96	37	63.44	
146. 44-13115-FA-503	NOTEBOOK, stick-on, 76mm x 76mm	pad	11	0	0	11	19,43.76	112	0	112	18,307.36	109	0	109	17,921.52	109	0	0	109	17,921.52	447	163.28	
147. 44-13114-FA-502	STENO NOTEBOOK	piece	3	0	0	3	71.76	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	
148. 44-13107-FA-001	PAPER, MULTICOPY A4	ream	250	0	0	250	4,980.00	260	0	260	4,980.00	245	0	245	4,980.00	245	0	0	245	4,980.00	988	1,79.92	
149. 44-13107-FA-002	PAPER, MULTICOPY LEGAL	ream	38	0	0	38	9,022.56	38	0	38	9,022.56	37	0	37	9,022.56	37	0	0	37	9,022.56	94	211.12	
150. 44-13131-FA-001	PAPER, MULTIPURPOSE A4	book	5	0	0	5	36.00	5	0	5	36.00	5	0	5	36.00	5	0	0	5	36.00	447	3,874.12	
151. 44-13107-FA-002	PAPER, MULTIPURPOSE LEGAL	book	4	0	0	4	4,204.08	38	0	28	5,073.36	27	0	27	4,998.24	27	0	0	27	4,998.24	116	163.12	
152. 44-13131-FA-001	PAPER, MULTIFUNCTION	pack	22	0	0	22	6,364	17	0	22	6,404.64	17	0	17	6,364.64	17	0	0	17	6,364.64	16	42.64	
153. 44-13019-FA-003	PAPER, PARCHMENT	box	50	0	0	50	5,044.00	50	0	50	5,044.00	50	0	50	5,044.00	50	0	0	50	5,044.00	199	199.00	
PERFORATED COLOR COPIES OR FRAGRANCES																	Total				101,130.44		
154. 44-13131-FA-001	RECORD BOOK, 300 PAGES	bottle	15	0	0	15	1,101.90	10	0	10	873.60	10	0	10	873.60	10	0	0	10	786.24	44	87.26	
155. 51-31026-16-501	HAND SANITIZER	bottle	15	0	0	15	1,101.90	10	0	10	873.60	10	0	10	873.60	10	0	0	10	786.24	44	87.26	

Item #	Specifications	Units of Measure	Monthly Quantity Requirement												Total Amount for the year	Price	
			Jan			Feb			Mar			Apr					
			Q1	Wk-Amt	U.	Q1	Wk-Amt	U.	Q1	Wk-Amt	U.	Q1	Wk-Amt	U.	Q1		
1,598	10.159P-H-001	INSECTICIDE	cart	5	0	5	1,298.60	2	0	2	513.84	1	0	0	1	257.92	0
1,640	15.8153-H-161	HANDBOOK ON PHILIPPINE GOVERNMENT PROCEDURES (RA 9134)	book	1	0	1	7/21	3	0	0	0.00	0	0	0	0	0.30	0
1	44.8110-H-425	DRUM CARTRIDGE, BROTHER DR-245S, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
2	44.8110-E-C04	INK CARTRIDGE, CANON CL-741, Color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
3	44.8110-E-C02	INK CARTRIDGE, CANON CL-811, Color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
4	44.8110-E-B04	INK CARTRIDGE, CANON PG-240, Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
5	44.8110-E-B02	INK CARTRIDGE, CANON PG-210, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
6	44.8110-E-P-017	INK CARTRIDGE, EPSON CLT1644D (T0561), Black	cart	7	0	7	1,673.30	7	0	0	1,673.30	6	0	6	1,391.40	6	0
7	44.8110-E-P-17	INK CARTRIDGE, EPSON CLT1642D (T0562), Cyan	cart	5	0	5	1,211.00	5	0	5	1,211.00	3	0	3	786.60	1	0
8	44.8110-E-P-017	INK CARTRIDGE, EPSON CLT1643D (T0563), Magenta	cart	5	0	5	1,211.00	5	0	5	1,211.00	3	0	3	786.60	1	0
9	44.8110-E-P-17	INK CARTRIDGE, EPSON CLT1644D (T0564), Yellow	cart	5	0	5	1,211.00	5	0	5	1,211.00	3	0	3	786.60	1	0
10	44.8110-H-040	INK CARTRIDGE, HP C2P04AA (H160), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
11	44.8110-H-180	INK CARTRIDGE, HP C2P06AA (H162), Tri-color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
12	44.8110-H-P-009	INK CARTRIDGE, HP C9351AA (H172), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
13	44.8110-H-P-110	INK CARTRIDGE, HP C9352AA (H172), Tri-color	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
14	44.8110-H-P-117	INK CARTRIDGE, HP CG450WA (H160), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
15	44.8110-H-P-117	INK CARTRIDGE, HP CG453WA (H160), Tri-color	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
16	44.8110-H-C-040	INK CARTRIDGE, HP CD972AA (H1920), Cyan	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
17	44.8110-H-P-040	INK CARTRIDGE, HP CD973AA (H1920), Magenta	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
18	44.8110-H-P-040	INK CARTRIDGE, HP CD974AA (H1920), Yellow	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
19	44.8110-H-P-040	INK CARTRIDGE, HP CD975AA (H1920), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
20	44.8110-H-P-020	INK CARTRIDGE, HP CH365WA (H161), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
21	44.8110-H-P-120	INK CARTRIDGE, HP CH365WA (H161), Tri-color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.30	0
22	44.8110-H-P-049	INK CARTRIDGE, HP CH365A (H162), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
23	44.8110-H-P-049	INK CARTRIDGE, HP CH365A (H162), Cyan	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
24	44.8110-H-P-041	INK CARTRIDGE, HP C1N045AA (H1920), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
25	44.8110-H-C-13	INK CARTRIDGE, HP C1N045AA (H1920), Cyan	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
26	44.8110-H-P-043	INK CARTRIDGE, HP C1N047AA (H1920), Magenta	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
27	44.8110-H-P-043	INK CARTRIDGE, HP C1N048AA (H1920), Yellow	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
28	44.8110-H-P-036	INK CARTRIDGE, HP C1N052AA (H1920), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
29	44.8110-H-P-176	INK CARTRIDGE, HP C1N053AA (H1920), Tri-color	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
30	44.8110-H-P-033	INK CARTRIDGE, HP C2D70AA (H163), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
31	44.8110-H-P-173	INK CARTRIDGE, HP C2Z08AA (H163), Tri-color	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
32	44.8110-H-P-042	INK CARTRIDGE, HP C2Z12AA (H163), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
33	44.8110-H-P-033	INK CARTRIDGE, HP C2Z12AA (H163), Cyan	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
34	44.8110-H-P-143	INK CARTRIDGE, HP C2Z12AA (H163), Magenta	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
35	44.8110-H-P-173	INK CARTRIDGE, HP C2Z12AA (H163), Yellow	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
36	44.8110-H-P-042	INK CARTRIDGE, HP C2Z12AA (H163), Tri-color	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
37	44.8110-H-B-143	INK CARTRIDGE, HP F6U22AA (H1680), Black	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
38	44.8110-H-C-030	INK CARTRIDGE, HP U552AA (H1955), Cyan Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
39	44.8110-H-A-030	INK CARTRIDGE, HP U553AA (H1955), Magenta Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
40	44.8110-H-Y-030	INK CARTRIDGE, HP U557AA (H1955), Yellow Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
41	44.8110-H-B-030	INK CARTRIDGE, HP U560AA (H1955), Black Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
42	44.8110-H-C-030	INK CARTRIDGE, HP U562AA (H1955), Cyan Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
43	44.8110-H-E-030	INK CARTRIDGE, HP U566AA (H1955), Magenta Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
44	44.8110-H-G-030	INK CARTRIDGE, HP U568AA (H1955), Yellow Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0
45	44.8110-H-B-030	INK CARTRIDGE, HP U572AA (H1955), Black Original	cart	0	0	0	1.00	0	0	0	0.00	0	0	0	0	0.30	0

Item #/Specification	Unit of Measure	Monthly Quantity Required												Total Quantity for this year				Price		
		Jan			Feb			Mar			April			May			June			
		Q1	Actual	Anticipated	Q2	Actual	Anticipated	Q3	Actual	Anticipated	Q4	Actual	Anticipated	Q5	Actual	Anticipated	Q6	Actual		
96 44-01034-P-050	TONER CARTRIDGE, HP CF230A, Cyan LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.80	
97 44-01034-P-760	TONER CARTRIDGE, HP CF231A, Yellow LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$2,652.00	
98 44-01034-P-960	TONER CARTRIDGE, HP CF232A, Magenta LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$2,652.00	
99 44-01034-P-961	TONER CARTRIDGE, HP CF230A, Black LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$2,652.00	
100 44-01034-P-051	TONER CARTRIDGE, HP CF231A, Cyan LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,814.00	
101 44-01034-P-761	TONER CARTRIDGE, HP CF232A, Yellow LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,814.00	
102 44-01034-P-961	TONER CARTRIDGE, HP CF230A (HP506A), Magenta LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,814.00	
103 44-01034-P-862	TONER CARTRIDGE, HP CF230A (HP502A), Black LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,814.00	
104 44-01034-P-932	TONER CARTRIDGE, HP CF231A (HP502A), Cyan LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$10,924.20	
105 44-01034-P-762	TONER CARTRIDGE, HP CF232A (HP502A), Yellow LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$10,924.20	
106 44-01034-P-962	TONER CARTRIDGE, HP CF230A (HP502A), Magenta LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$10,924.20	
107 44-01034-P-963	TONER CARTRIDGE, HP CF230A (HP502A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$10,924.20	
108 44-01034-K-054	TONER CARTRIDGE, HP CF410C (HP410C), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$3,900.00	
109 44-01034-P-963	TONER CARTRIDGE, HP CF410A (HP410A), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$4,846.40	
110 44-01034-K-054	TONER CARTRIDGE, HP CF410C (HP410C), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$5,028.00	
111 44-01034-P-763	TONER CARTRIDGE, HP CF412A (HP412A), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,527.00	
112 44-01034-K-754	TONER CARTRIDGE, HP CF412C (HP412C), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,527.00	
113 44-01034-P-963	TONER CARTRIDGE, HP CF412A (HP412A), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,527.00	
114 44-01034-K-054	TONER CARTRIDGE, HP CF412C (HP412C), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$8,527.00	
115 44-01034-P-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$3,741.00	
116 44-01034-P-848	TONER CARTRIDGE, HP Q7535A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$4,689.00	
SOFTWARE																				
1 4332034-577-001	Business function specific software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
2 4332034-577-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
3 4332034-577-003	Computer game or entertainment software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
4 4332034-577-004	Content advertising & editing software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
5 4332034-577-005	Content management software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
6 4332034-577-006	Data management of open source software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
7 4332034-577-007	Development software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
8 4332034-577-008	Educational or reference software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
9 4332034-577-009	Industry specific software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
10 4332034-577-010	Information exchange software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
11 4332034-577-010	Network application software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
12 4332034-577-011	Network management software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
13 4332034-577-012	Networking software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
14 4332034-577-013	Operating environment software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
15 4332034-577-014	Security and protection software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
16 4332034-577-015	Utility and device driver software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS+DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of item(s))																				
1 60 44-01034-P-001	BALEEN	piece	65	0	0	0	65	4,530.00	68	0	68	4,760.00	57	399,000	50	0	-50	396,000	240	
2 60 44-01034-P-002	INKJET FUSION PRINTER	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
3 60 44-01034-P-003	LAMINATING FILM	sheet	1	0	0	1	1	1,000.00	9	0	0	0	0	0	0	0	0	1	1,000.00	
4 60 44-01034-P-004	STICKER PAPER	sheet	3	0	0	3	1,500.00	3	0	3	1,500.00	2	0	2,000.00	2	0	2	1,600.00		
5 60 44-01034-P-005	DOUBLE SIDED TAPE	roll	1	0	0	1	2,000	1	0	1	2,000	0	0	0	0	0	0	2	1,600.00	
6 60 44-01034-P-006	PAINT PAPER	sheet	4	0	0	4	3,000.00	3	0	3	2,700.00	1	0	2,700.00	1	0	1	900.00		
7 60 44-01034-P-007	BLEACHING SOLUTION	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
8 60 44-01034-P-008	CERTIFICATE FRAME	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
9 60 44-01034-P-009	CERTIFICATE HOLDER	piece	15	0	0	15	1,500.00	15	0	15	1,500.00	5	0	5,000.00	5	0	5	1,500.00		
10 60 44-01034-P-010	UNIVERSAL TABLE POWER STRIP	unit	1	0	0	1	3,500.00	0	0	0	0	0	0	0	0	0	0	1	5,000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price			
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	CO. AVERAGE	Sep.	Q3	CO. AVERAGE	Oct	Nov	Dec	Q4
1.1 8014130515-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
1.2 8014130515-012	SMART TELEVISION	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
1.3 8014130515-013	WHITE BOARD	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
1.4 8014130515-014	MICROPHONE	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
1.5 8014130515-015	MEDIA	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
1.6 8014130515-016	DISHWASHING LIQUID	bottle	4	0	0	4	3,00	1	0	3	2,00	0	3	2,00	1	0	1	75,00
1.7 8014130515-017	PLASTIC PASTER	box	9	0	0	9	4,00	9	0	9	4,00	9	0	9	4,00	8	0	55,00
1.8 8014130515-018	STEEL FILING CABINET	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
1.9 8014130515-019	VELLUM BOARD PAPER	pack	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
20 8014130515-020	EXTENSION CORD	piece	4	0	0	4	1,00	0	4	0	1,00	0	3	1,00	0	2	0	2,00
21 8014130515-021	PAINT	gallon	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
22 8014130515-022	COLORED PAPER	pack	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
23 8014130515-023	BOND PAPER	ream	0	0	0	0	6,00	0	0	0	0,00	0	0	0	0	0	0	0,00
24 8014130515-024	PURSHAWN	rock	3	0	0	3	1,00	2	0	2	1,00	0	0	0	0	0	0	5,00
25 8014130515-025	DOOR MAT	piece	4	0	0	4	4,00	1	0	3	3,00	0	3	3,00	1	0	1	100,00
26 8014130515-026	GLUE STICK (PASTEL)	piece	5	0	0	5	1,00	5	0	5	1,00	0	0	0	0	0	0	50,00
27 8014130515-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
28 8014130515-028	DEODORANT CARE	piece	3	0	0	3	1,00	3	0	3	1,00	3	0	3	1,00	3	0	60,00
29 8014130515-029	DISPOSABLE GLOVES	box	2	0	0	2	20,00	2	0	2	20,00	2	0	2	20,00	2	0	200,00
30 8014130515-030	OFFICE CHAIR	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
31 8014130515-031	MARBLA PAPER	pack	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
32 8014130515-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
33 8014130515-033	PADLOCK	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
34 8014130515-034	MOBILE PHONE	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
35 8014130515-035	COMPACT DISC	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0	0	0,00
36 8014130515-036	ARMCHAIR	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
37 8014130515-037	STORAGE BOX	piece	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
38 8014130515-038	BLASTIC ENVELOPE	piece	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
39 8014130515-039	DOCUMENT SCANNER	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
40 8014130515-040	WATER DISPENSER	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
41 8014130515-041	DAMAGED ITEM	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
42 8014130515-042	GLUE GUN	unit	1	0	0	1	3,00	0	0	0	0,00	0	0	0	0	0	0	3,00
43 8014130515-043	INKJET PRINTER	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
44 8014130515-044	SHREASERS	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
45 8014130515-045	POLYTHENE BAGS	bottle	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
46 8014130515-046	KEYBOARD	unit	3	0	0	3	1,57	0	3	0	1,57	0	2	0	2	1,57	0	5,25
47 8014130515-047	DSLR CAMERA	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
48 8014130515-048	STEEL RACK	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
49 8014130515-049	LAMP/HANGING MACHINE	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
50 8014130515-050	FILE FOLDER	piece	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
51 8014130515-051	ARM LINE HOOKS (DOMESTIC)	ticket	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
52 8014130515-052	ARM LINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
53 8014130515-053	CARD (SOLDIER OR HELICOPTER)	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
46 8014130515-054	MULTI PURPOSE VEHICLE (APV)	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
47 8014130515-055	ARM LINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
48 8014130515-056	PASSENGER VAN	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
49 8014130515-057	VAN	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00
50 8014130515-058	TRUCK VEHICLE	unit	0	0	0	0	1,00	0	0	0	0,00	0	0	0	0	0	0	0,00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price				
		Jan	Feb	Mar	Q1 quarter	April	May	June	Q2 quarter	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4 quarter		
S1. 00141525-12-59	FLATBED TRUCK	unit	0	3	2	0	3.00	0	0	0	0	0	0.30	0	0	0	0.30	0	0.30
S2. 00141525-12-50	ALL-TERRAIN VEHICLE (ATV)	unit	0	2	2	0	3.20	0	0	0	0	0	0.20	0	0	0	0.20	0	0.20
S3. 00141525-12-54	ASSEMBLED OWNED-1 TYPE KELP	unit	0	3	0	0	3.20	0	0	0	0	0	0.20	0	0	0	0.20	0	0.20
S6. 00141525-12-52	ASSEMBLED PASSENGER ALUMINUM-TYPE VEHICLE	unit	0	2	2	0	3.20	0	0	0	0	0.20	0	0	0	0.20	0	0.20	
S1. 00141525-12-53	NOTEBOOK	unit	0	2	2	0	3.20	0	0	0	0	0.20	0	0	0	0.20	0	0.20	
S2. 00141525-12-24	BUS	unit	0	2	2	0	3.20	0	0	0	0	0.20	0	0	0	0.20	0	0.20	
S3. 00141525-12-26	MINI BUS	unit	0	3	0	0	3.20	0	0	0	0	0.20	0	0	0	0.20	0	0.20	
A. TOTAL																	P	\$44,023.97	
B. ADDITIONAL PROVISION FOR INFLATION (40% of TOTAL)																	P	\$4,402.39	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																	P		
D. GRAND TOTAL (A + B + C)																	P	708,423.37	
E. APPROVED BUDGET BY THE AGENCY HEAD																			
In Figures and Words:																			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Certified Funds Available / Certified Appropriate Funds Available:

[Signature]
NELSON S. MORALES JR.
Head of Office/Agency

Prepared by:

[Signature]
JULY V. BULG
Property/Supply Officer

Date Prepared: August 31, 2023

Approved by:

[Signature]
MARY GENEVA M. MAREZ
Accountant / Budget Officer